

Klahaya Board Meeting
December 15, 2009
Working Minutes of the Meeting



Present:

Laura Kalvoy, Lyn Sherry, Robert Warren, Scott Chapman, Shelley Ehni, Dave Brengelmann

Absent:

Jim Spangler, Russ Bong

Quorum established.

Also present – Julie Gaevert (Webmaster), Jeff McDowell (Manager)

Meeting called to order – 7:20pm

Introductions:

- Webmaster: Julie Gaevert introduced as new webmaster
- New directors:
 - Lyn Sherry – Secretary
 - Laura Kalvoy – Activities
 - Dave Brengelmann
- Retired Board Members noted into minutes: Paige Blomso, Gigi Gilman, Dennis Molvik
- Current Board Members:
 - Robert Warren: Tennis
 - Scott Chapman – Facilities
 - Shelley Ehni – Membership

Election of President:

Dave Brengelmann nominated by Robert Warren

Scott Chapman seconded the nomination.

Vote – all voting board members voted in favor of the nomination.

Dave Bregelmann elected as president.

Roles:

New board members will be shadowed/mentored by retired board members.

Treasurer's Report:

Russ Bong submitted report via email.

2008 tax documents are being prepared with a CPA

Discussion of Fiscal Issues:

1. Dues & Assessments – payments over time.
 - a. There are some logistical problems with the idea, although the board generally liked it and felt it was worth more research.
 - b. Priority should be to get statements out early. This is even more important this year, because of the increase in assessments.
2. Questions: What would it cost to take payments? Robert will investigate additional cost for multiple payments.
3. Send out bills for next year's dues and assessments in January (goal) – consensus reached

4. Incentives for Early Payments?
 - a. Jan agenda – board will discuss

Discussion of Fiscal and Event Management:

1. Computer Programs for tracking attendance, guests, classes, dues, food, etc
 - a. Laura will research what's out there
 - b. Jeff shared current program – Club Century – two years old +/- , training is essential.
 - c. Questions:
 - i. What is the training required for any program?
 - ii. Online capacity?
 - iii. What would the cost be?
 - iv. Do we qualify for any discount because we're a non-profit?
 - v. Discuss the issues as an integrated with bill-paying capacity.
2. Questions:
 - a. How can we better manage/track attendance at the Club, including guests?
 - b. How can we assure ourselves and members that dollars are being adequately tracked & liability reduced?
 - c. What do we need to research?
 - d. What kind of liability do we have if we make no changes?

Old Business: Mandatory Volunteerism – Scott Chapman shared the context for the discussion.

1. Previous Board shared the idea of mandatory volunteerism policy at the General Membership Meeting, recommending adoption of such a policy.
2. Goals:
 - a. Increase Involvement
 - b. Get jobs done
3. Previous Board discussed and recommended the following:
 - 15 hours – maximum per swimming family
 - 6 hours –per tennis family
 - 4 hours – general (used to be the work party – & was worth \$50)
 - Hourly charge: \$25/hour for volunteer hours not completed.
4. Additional Discussion by new Board
 - a. Administration of policy.
 - b. Job descriptions

New Business:

1. Mandatory Volunteer Policy:
 - a. Motion #1:
 - i. Lyn Sherry moved that the Klahaya Board adopt a mandatory volunteer policy
 - ii. Shelly Ehni seconded the motion
 - iii. Discussion
 - iv. The motion passed unanimously
 - b. Motion #2:
 - i. Dave Brengelmann moved that the board set volunteer hours as follows:
 - 10 hours – per swimming family, or swimming and tennis family
 - 6 hours – per tennis family

- 4 hours – general
 - ii. Lyn Sherry seconded the motion
 - iii. Discussion
 - iv. The motion passed unanimously
 - c. Motion #3:
 - i. Lyn Sherry moved that the hourly charge for volunteer hours not be completed be set at \$20 for the 2010 season.
 - ii. Scott Chapman seconded the motion.
 - iii. Discussion
 - iv. The motion passed unanimously.
 - d. Administration discussion deferred for the January board meeting agenda.
 - e. Decision will be communicated via cover letter, including a post of the minutes from the General Membership meeting, so members have context.
2. Retreat: Board decided to combine regular meeting with a retreat in January.
 3. Regular meeting Schedule: Second Tuesdays – 7:00pm

Meeting adjourned – 9:00pm

Klahaya Board Meeting Dates through August:

Board Retreat: January 10th – Location TBD

February 9th

March 9th

April 13th

May 11th

June 8th

July 13th (potentially to be changed due to meet schedule)

August 10th (potentially to be changed due to meet schedule)